



13th November 2024

REQUEST FOR EXPRESSIONS OF INTEREST (REOI) CONSULTANT'S QUALIFICATIONS BASED SELECTION (CQS)

Country: *SAMOA*
Name of the Project: *SAMOA AGRICULTURE and FISHERIES PRODUCTIVITY and
MARKETING (SAFPROM)*
Grant No.: *IDA-D4380 & COFN-C1600*

Assignment Title: Consultancy Services for Design Review and Finalisation for:
New TRAINING FACILITY at Toloa, Fruit & Vegetable PACKHOUSE at Salelologa,
BOAT-RAMP at Asau and MCS BUILDING in Apia;

Reference No.: WS-MAF-457641-CS-CQS

The Government of Samoa *has received* financing from the World Bank toward the cost of the SAFPROM Project and intends to apply part of the proceeds for the following consulting services.

The consulting services ("the Services") include the provision of Engineering and Architectural design services as appropriate, for the following activities:

- 1. Design Review:** (1) Inception, Consultations (incl. community consultations), REVIEW of Site Planning & Preliminary Design Report & Designs (for Training Facility at Toloa, Pack-house at Salelologa, MCS Apia), plus the Review of Concept Design for the Boat-ramp in Asau, all prepared by the Client including any additional testing/investigations /surveys needed. Develop an ESMP or PEAR as agreed to by PUMA for the Asau Boat Ramp (with all relevant documentation & attachments) and conduct all relevant assessments. Conduct community consultations for all infrastructure sites.
- 2. Finalising Detail Designs:** Finalising Detailed Designs and Documentation (For-Construction Drawings, Technical Specifications, Bills of Quantities/Activity Schedules, etc). Final ESMP or PEAR with all relevant attachments for Asau Boat Ramp and final community consultation minutes for all infrastructures.

The consultant is required to undertake additional detailed engineering designs to produce a full set of architectural and engineering drawings, technical specifications and bills of quantities (or activity schedules as appropriate) for the new Fisheries Training Office at Toloa, the new Pack-house at Salelologa, the Boat-Ramp in Asau and the new MCS Office in Apia (refer the attached TOR for more details). The Consultant/Structural Engineer will also be

required to sign-off and provide the Structural Calculations and Design Certificates for the complete building/facility design, required for the Building Permits for each facility.

It is anticipated the Services will take three and a half (3.5) months starting around late January 2025.

The detailed Terms of Reference (TOR) for the assignment is attached to this REOI.

The Ministry of Agriculture and Fisheries (MAF and also the 'Client') now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The attention of interested Consultants is drawn to paragraph 3.14, 3.16 and 3.17 of the World Bank's *Procurement Regulations for IPF Borrowers July 2016 (Revised Nov 2017)* ("the Regulations"), setting forth the World Bank's policy on conflict of interest.

The best qualified firm to carry out the services will be selected in accordance with the Consultant's Qualifications Based Selection (CQS) method set out in the Regulations, and based on the following criteria:

1. Firm's Experience

- **Years of Experience:** The firm should have at least **10 years of experience** in providing engineering and architecture consultancy services.
- **Region of Experience:** Demonstrated experience in Samoa (is a must) and internationally (desirable), particularly in the Pacific region with similar environment.
- **Track Record:** Proven track record in successfully delivering at least **5 major projects** in the fields of civil engineering and architectural design.
- **Similar Project Experience:** The firm should have completed at least **3 building projects** in the last 10 years that are comparable in scope, scale, and complexity to the current project
- **Local Experience:** Firms with proven prior experience working in Samoa will be given priority.
- **Team Composition:** Firms having the majority (at least two thirds) of key technical staff as local experts will be given priority.

2. Technical and Managerial Capacity

- **Staff and Resources:** The firm must demonstrate the availability of **qualified personnel to complete the services in the nominated timeframe**, including:
 - Senior Engineers (Civil, Structural, Services, etc.)
 - Architects (specialty in sustainable or green building designs is desirable)
 - Environmental & Social Safeguard Specialist (experience with World Bank Environmental & Social Safeguards project requirements is desirable).
 - Project Managers with experience in handling multiple building/civil engineering projects.
 - Local Key Staff Composition: Having more local expert staff (at least two third) is desirable
- **Team Structure:**

- A proposed team structure highlighting key personnel with **10+ years of experience** in their respective fields and previous experience in similar projects.
 - Firms having the majority (at least two thirds) of key technical personal as local experts will be given priority.
- **Firm's Capacity:** The firm must have adequate technical tools, design software, and project management capabilities to deliver timely and cost-effective solutions.

3. Financial Capacity

- **Financial Strength:** The firm should demonstrate sound financial health by providing audited financial statements for the past **3 years** or a letter of certification from a registered Chartered Accountant in Samoa confirming its financial capacity. This should include:
 - Annual turnover
 - Total assets (to demonstrate capacity to execute the services with sufficient available funds to sustain the cash-flow over three (3) months)
- **Cost Estimation Experience:** Familiarity with **cost estimation and financial structuring** of infrastructure projects especially using relevant project costings from similar projects in Samoa is desirable.

4. Adherence to Environmental and Social Standards

- **Environmental Expertise:** Demonstrated experience in developing and delivering environmentally sustainable and climate-resilient projects, including adherence to the **World Bank's Environmental and Social Framework (ESF) and Government of Samoa PUMA and MNRE Regulations**. Experienced in preparation of EIA reports, E&S assessments and all requirements for DCA submission.
- **Social Safeguards Compliance:** Familiarity and experience with the World Bank's guidelines for social safeguards, including **gender equality, resettlement, community consultation, and stakeholder engagement**.
- **Occupational Health and Safety Compliance:** Experience in implementing **occupational health and safety standards and project-specific safety management plans** during project execution.

5. Innovation and Sustainable Design Solutions

- **Sustainable Design Practices:** Experience in integrating sustainable practices in architectural design and engineering, such as the use of **green building materials, energy-efficient designs, and low-carbon technologies**.
- **Use of Technology:** Demonstrated use of modern technological tools, such as **Building Information Modelling (BIM), GIS, or advanced project management software** to enhance efficiency in project delivery is an advantage.

6. Project Delivery and Time Management

- **Track Record in Timely Delivery:** The firm must provide evidence of its capacity to deliver similar projects within stipulated deadlines. Past project references should include details on **timeliness and budget compliance**.

- **Risk Management:** Proven experience in **risk identification and mitigation strategies**, particularly related to project delays, cost overruns, and unforeseen environmental or social challenges.

7. Legal Compliance and Certification

- **Licenses and Registration:** The firm must hold all required licenses, accreditations, and registrations to practice engineering and architecture in Samoa. Consultants are advised to ensure compliance of engineers with specific Category of field of expertise with the IPES Regulations and Act as well as other utility providers i.e. EPC.
- **ISO Certifications:** Possession of relevant **ISO certifications**, such as **ISO 9001 (Quality Management Systems)**, **ISO 14001 (Environmental Management)**, or **ISO 45001 (Occupational Health and Safety)** is an advantage.

8. References

- **References:** At least **3 client references** from similar projects, preferably from Government of Samoa ministries or international development organizations or major corporation in Samoa. Where available, include performance evaluations or satisfaction ratings from previous clients.

9. Expressions of Interest (EOI) must be delivered in a written form to the address below in person by **Monday, 02nd December at, on or before 11.00 AM.**

**Secretary, Tenders Board.
Ministry of Finance
4th Floor, Central Bank Building of Samoa,
Beach Road, Apia, Samoa.**

Late bids will be rejected. Bids will be opened in public immediately thereafter at the same address in the presence of the Bidders' representatives and the project's beneficiaries from the concerned local community who choose to attend shall be allowed to be present in person.

Further information can be obtained at the address below during office hours between *0900 to 1700 hours*.

Attn: *Auimatagi Luaiufi Aiono*

ACEO Projects/ SAFPRM Project Coordinator

Tel: Landline: (+ 685) 28537 or 38650; mobile-phone: +(685) 750-3713

E-mail: Luaiufi Aiono <luaiufi.aiono@maf.gov.ws>

Or Tusiata Lemuelu, Senior Procurement Officer, SAFPRM Office Nu'u, GATE 1.

Tel: Landline: (+ 685) 28537 or 38650; mobile-phone: +(685) 724-0008

E-mail: Tusiata Lemuelu <tusiata.lemuelu@maf.gov.ws>

Fa'afetai,



Dr. Seuseu Tauati.

Chief Executive Officer, Ministry of Agriculture and Fisheries.

Attachment:

Terms of Reference (TOR)