

REQUEST FOR QUOTATION (RFQ)

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Government of Samoa

Please address all correspondence to the
Chief Executive Officer

Ministry of Agriculture and Fisheries

Date: 14/07/2022

Project Title: PACIFIC ISLANDS RURAL AND AGRICULTURE STIMULUS (PIRAS)

Source of funding (loan/credit/grant no.): RPSF Grant Number 2000003796 AUS

Supplementary Grant Number 2000003804

Contract Name: Procurement of Tilapia Feed

Dear Supplier,

1. You are invited to submit your price quotation(s) for the supply of the following items:
 - *One (1) Container of Tilapia Feed*

Information on technical specifications and required quantities are attached. *Annex 2.*

2. You may quote for:

- i. You must quote for all the items under this RFQ. Price quotations will be evaluated for all the items together and the contract awarded to the supplier offering the lowest evaluated total price of all the items, if substantially responsive to the technical specifications.

3. Your price quotation in the forms attached (Annexes 1, 3, and 4) may be submitted by hand delivery, post, or electronically at the following address:

Attention: Dr. Ramona Sulifoa
ramona.sulifoa@maf.gov.ws
Ministry of Agriculture and Fisheries
Level 4, TATTE Building
SOGI.

4. The deadline for receipt of your quotation(s) by the Purchaser at the address indicated in above Paragraph 3 is: **28/07/2022 at 4 pm**

5. Your quotation in the *English* language should be accompanied by adequate technical documentation and catalog (s) and other printed material or pertinent information for each item quoted.

6. Your quotation(s) should be submitted as per the following instructions and by the attached Contract. The attached Terms and Conditions of Supply are an integral part of the Contract.

7. PRICES¹

(a) For Goods supplied domestically: The prices should be quoted in **Samoan Tala** for the total price of EX-WORKS (ex-factory, ex-warehouse, etc.) plus the price of delivery to the final destination (**LEVEL 4, TATTE Building**).

(b) For Goods to be imported: The prices should be quoted in an acceptable currency for the total CIP price, to (**LEVEL 4, TATTE Building**).

8. EVALUATION OF QUOTATIONS

- (a) For Goods supplied domestically: Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of the total price at the final destination by Paragraph 2 above.

¹ The Purchaser can also select DDP price if no problem is expected for the potential bidders to handle custom duty and other clearance issues.

- (b) For Goods to be imported: Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of the total CIP prices to the final destination, by Paragraph 2 above.

In evaluating the quotations, the Purchaser will determine for each quotation the evaluated price by adjusting the price quotation by making any corrections for any arithmetical errors as follows:

- a) where there is a discrepancy between amounts in figures words, the amount in words will govern;
 - b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
 - c) If a Supplier refuses to accept the correction, his quotation will be rejected.
9. AWARD OF CONTRACT: The award will be made to the bidder offering the lowest evaluation that is substantially responsive to the technical specifications². The successful bidder will sign a contract as per the attached form of contract and terms and conditions of supply.
10. VALIDITY OF THE OFFER: Your quotation(s) should be valid for forty-five (45) days from the deadline for receipt of quotation(s) indicated in Paragraph 4 of this RFQ.
11. Further information can be obtained from:
Attention: *Dr. Ramona Sulifoa*
ramona.sulifoa@maf.gov.ws
Ministry of Agriculture and Fisheries
Level 4, TATTE Building
SOGI.
12. Please confirm by fax/e-mail the receipt of this RFQ and whether or not you will submit the price quotation(s).

Sincerely,



Tilafono David Hunter
CHIEF EXECUTIVE OFFICER

² If rated criteria (scoring system) is to be used in addition to price, this paragraph should be modified accordingly.